

October 15, 2003

MEMORANDUM

To: All Members  
Rotary Club of West Jacksonville

From: Tommy Platt  
Chair, Charity Grants Committee

As information, this year's Charity Grants Committee is comprised of:

Bill Gladney  
Bill Mahoney  
Mike Harrell  
Donna Hulseley  
Ron Roberts

We are now taking grant applications and will do so until January 21, 2004. Thereafter, the committee will make one or more award recommendations to our board at its February meeting, and the award(s) will be announced on February 27, 2004. The board has asked that we propose one or more awards totaling \$10,000. As a guideline, past awards have typically been for \$2,500 to \$10,000. Other than a requirement that the selected organization(s) be tax exempt as defined under IRS Code 501©(3), there are no particular restrictions or parameters. Our bylaws state that the committee "shall solicit and evaluate nominations of worthy agencies and organizations within the club's territorial jurisdiction to receive the club's annual charity grant(s). Shall select and recommend to the board the most deserving nominee(s)"

**We lean toward awarding our available funds to one or more organizations that are of interest to our own members, so we solicit your assistance in identifying good candidates. And although our territorial jurisdiction technically is greater Jacksonville, we lean toward organizations performing their work in west Jacksonville.** If you wish to make a proposal for a worthwhile cause or wish to put in touch with us a charitable organization for consideration, you will find an application on our website – [www.westjaxrotary.org](http://www.westjaxrotary.org). In addition, all members of the committee and Fran Belonge have applications.

You or your charity should complete the application and provide any other relevant information or attachments, then forward the packet to Fran at the address on the bottom of the application. **Applications will be accepted only through January 21, 2004.**

We look forward to your input so that we can make a difference for one or more worthwhile causes.